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MEMORANDUM FOR: Director of Central Intelligence


SUBJECT : Employee Security Briefings

MAG has explored CIA's briefing program for non-CIA employees performing housekeeping and related support activities in CIA buildings. Attention was focused on Government Services Incorporated (GSI) and General Services Administration (GSA) personnel who have a considerable degree of access to CIA offices, buildings and personnel.

Our interest in this matter evolved from reports that employees under cover are vulnerable to possible compromise by GSI and GSA employees who are unwitting of the Agency's need to employ and maintain cover legends.

The Office of Security responded positively to the inquiries of MAG and is now taking steps to implement security indoctrination briefings for all persons who are granted access to Agency buildings but do not now receive such briefings.

MAG suggests that CIA circulate an employee notice advising on the variety of non-CIA personnel having access to Agency buildings, the extent to which they have been briefed, and the requirement for practicing the "need to know" discipline by all employees. STATINTL


The Management Advisory Group

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